



PROJECT MEETING MINUTES

Committee Chair:	John Woods	Project Manager:	Sean Brennan
Project Name:	South Canoe Wind Project		
Purpose of Meeting:	Regular Community Liaison Committee Meeting		
Location:	Vaughan Community Hall	Date	August 12, 2013
Attendance	Role	Present	Regrets
CLC Members			
Megan Davies	Local Resident		X
Debbie Innes	Local Resident	X	
Janis Kinnie	Cottage Owner, Zwicker Lake	X	
Buzz Smith	Local Resident		X
Ben Wiper	Chester Municipal Chamber of Commerce		X
Kerry Keddy	Chester Municipal Chamber of Commerce	X	
Judy O'Leary	Cottage Owner, Lake Lewis		X
Eric Christmas	Mi'kmaq Rights Initiative	X	
Dave Campbell	Local Resident, Maritime Parklands	X	
George Robson	Local Resident	X	
Bob Hutt	Local Resident	X	
Debbie Reeves	Local Resident	X	
Merlin Gates	Local Resident	X	
Tina Connors	Local Resident, Municipal Councillor	X	
Sharon Church-Cornelius	Local Resident, Municipal Councillor	X	
Rick Cecchetto	Steering Team Lead, South Canoe Wind		X
Mary Frances Lynch	Community Relations Manager, South Canoe Wind		
Stephanie Walsh	Environmental Specialist, South Canoe Wind	X	
John Woods	Executive Sponsor, South Canoe Wind	X	
Guests			
Jo Ann Grant	Chester Municipal Chamber of Commerce	X	
Rod Badcock	Fusion Intel Inc.	X	
Sean Brennan	Project Manager, South Canoe Wind	X	
Trevor Hennigar	Project Engineer, South Canoe Wind	X	
1. Adoption of meeting agenda			
	Agenda adopted, moved by Kerry Keddy, seconded by Debbie Innes.		
2. Review of June meeting minutes and action items			
	<p>Introduction of new members:</p> <ul style="list-style-type: none"> Dave Campbell – Permanent resident on Lake Lewis, Maritime Parklands representative Sharon Church-Cornelius – Chester Municipal Councillor, Sherwood area representative <p>June Meeting Minutes approved, moved by Merlin Gates, seconded by Kerry Keddy.</p> <p>Review of outstanding action items:</p> <p>Changes made to CLC Guidelines:</p>		

1. Decision-making will be made by consensus. **Complete.**
2. List of members – change affiliation to “Chester *Municipal* Chamber of Commerce”. **Complete.**
3. Recommendation that summary of CLC meetings be included in New Ross Flyer. **Complete.**
4. Reword “Development Team will hold veto powers”, related to business items only. **Complete.**
5. Change quorum to eight members. **Complete.**
6. CLC’s role in complaint resolution to be discussed and potentially included in Guidelines.
Leave as ACTION ITEM

Sponsorship Action Items:

1. What are lessons learned from project sponsorship in Digby, what would they change?
Consultation with the community on project sponsorship did not take place at Digby. South Canoe’s experience is more extensive and community-based.
2. Sub-committee will develop guidelines and criteria and will bring back to larger group to discuss at next CLC meeting. **Complete.**
3. Sponsorship sub-committee members to be listed in CLC Guidelines. **Complete.**
4. Suggestion that Developer’s Steering Team member names be sent to CLC. **Members of the Steering Team include: Aaron Long (Minas), Rick Cecchetto (Oxford), David Hoffman(Oxford), Kris Chahley (NSPI), Dave McGregor (NSPI)**
5. Meeting for sub-committee – Wed June 26, Family Resource Centre, 7pm. **Complete.**

Other:

1. Suggested by CLC that there should be a “sod-turning” event, bring people to the site early on to see what is happening, CLC to discuss at later date. **Leave as ACTION ITEM**
2. Mary-Frances to send write-up of position to CLC once finalized. **Complete.**
3. Federal and Provincial funding for candidate to be researched, could cover costs associated with books, accommodations, etc. – CLC members will research and share info. **Complete.**

3. Project Update and Wind Turbine Technician Training Opportunity

Project Update:

Engineering Scope – Engineering studies have been ongoing throughout the summer. Genivar will complete 100% road design package by mid-September. Collection system (system that brings electricity from wind turbines to substation) design is 50% complete. The type of foundation and design will be finalized over the coming months. Geotechnical investigation results have helped guide the options the project is considering for type of foundation.

Transmission Line – Two interconnection requests have been sent to the Nova Scotia Power System Operator. The transmission line will be approximately 17km long and land easement agreements with land owners are currently being negotiated. South Canoe Wind will share transmission line route once all agreements are signed.

Municipal Development Agreement Appeal – Awaiting a decision from the UARB. Site visit by UARB Chair scheduled for August 13.

NSPI Capital Work Order Appeal – The UARB have approved NSPI’s capital work order for the South Canoe Wind Project; however, this decision has been appealed to the Court of Appeals by Cape Breton Exploration. A hearing has been set for November 27, 2013. Construction will not begin on the site until all appeals are resolved.

Questions on project update:

- How wide of a corridor will be used for the transmission line? A 30m corridor will be cleared.
- Where will the transmission line be located? The line will head east then north from the project site. The proposed route will not cross the Hwy 14. A route map will be shared once all

landowners have signed agreements.

- Will there be data to show how energy is consumed in the immediate project area? Inquiry to be made with System Operator. **Long term ACTION: SCPP**
- Are there penalties to be paid to the government if you can't meet your operation deadline? The project team is currently reviewing the timeline and plan to build the project as soon as possible. Other projects have been built within a year construction period.
- Are you expecting a positive outcome of the appeals? Yes we are confident of positive outcomes of the appeals and will remain respectful of the process.
- When will you receive a decision from the UARB on the Development Agreement appeal? We have not received any indication from the UARB as to when the decision will be given.
- Suggestion that project update slides be posted on website. **ACTION: SCPP**

Wind Turbine Technician Program

Eighteen candidates submitted resumes. The list was narrowed down to four candidates and interviews were held with the project team and Acciona. We have selected George Robson as the successful candidate for the training and work on the site. He is a resident of Leminster and lives near the project site on the New Ross Rd.

4. Sponsorship sub-committee recommendations on selection process

Sub-committee recommendations:

- 1) Funding should fit within strategic plan for New Ross.
- 2) Two tiers of funding – more than \$1000, less than \$1000.
- 3) Two deadlines for larger amounts of funding (January and July) which allow for turnaround before end of fiscal year in March and by early Fall. Larger funding requests to be approved by CLC and Steering Team. Smaller funding requests to be accepted quarterly to facilitate quicker turnaround, sub-committee to make decision on these requests.
- 4) Will need to advertise program widely when launched.
- 5) The CLC is cognizant of conflict of interest – if members belong to an organization asking for money, they should make it known.
- 6) Merit Award Funding – annual funding for scholarships for anyone for any type of training.
- 7) Micro Loan Funding – for example funding available for those wishing to start small business or entrepreneurship. Loans would be guaranteed within the New Ross Credit Union. Sponsorship Fund would guarantee 90% of the funds and Credit Union would guarantee the remaining 10%. The Credit Union supports this idea and would work with Developers to sort out terms of the program. This type of program does not exist in the area and would help people establish good credit. This fund could become a legacy program – money would be continually replenished.
Question - How much money did the sub-committee envision for this fund? \$20,000-\$25,000.
Could run the fund for 5 years and see if there is interest in the program before continuing.
- 8) Long term funding as a social responsibility – for example, Scotian Wind Fields model where 1% of annual gross revenue from project in the form of a community dividend.

CLC Discussion of Recommendations:

- Is this one-time funding or will more be given later? Start with \$200,000, see if it is successful.
- CLC wants to work with the project's Steering Committee on longer term funding. A twenty-year project requires a longer term vision – ie. micro loan funding could be part of that vision.
- Will the sub-committee portion off a larger piece of funding for larger projects? The committee will likely take projects as they come before pre-determining separate pots.
- Will there be a cap on funding for individual projects? To be discussed.
- Will the sub-committee be run by volunteers or should there be a budget set aside for

	<p>administering the fund?</p> <ul style="list-style-type: none"> • For consideration – add Sherwood and Windsor Rd communities to the funding area. MOTION moved by Sharon Church Cornelius, seconded by George Robson, not voted upon, to be discussed by sub-committee and at next meeting. • Geographic boundary for funding was taken off the website, CLC will take another look at geography of funding. Suggestion that a radius be considered instead of communities. • Funding could be open to entire municipality and not only those closest to project. • Those most affected by project should receive funding. • The visual layout/presentation of the recommendations document needs some improvement before shared with Steering Team. Debbie Innes volunteered to help with this. • “Recognized not for profit” wording clarification – the sub-committee did not want to tie funding to “registered” not-for-profits only. • Suggestion that the CLC and sub-committee take time to review recommendations before sending to Steering Team. Need to first establish parameters of funding pots (amount for <than \$1000, >than \$1000), funding caps, and develop a plan for how money would ideally be spent. • Could ask other contractors on project if they wish to contribute to the sponsorship fund as a means for promoting long-lasting benefit. • CLC would like feedback from Steering Team first before next sub-committee meeting. Sean Brennan to raise recommendations to Steering Team. ACTION ITEM: SCPP • Motion to approve recommendations by Debbie Reeves, motion removed by Debbie, CLC decided that there is still more discussion to be had on the topic. <p>Next Steps:</p> <ul style="list-style-type: none"> • Before next CLC and sub-committee meeting, will let Steering Team know that recommendations are being compiled and receive some initial feedback. • CLC members to think more about recommendations over next two weeks and provide written feedback to Mary-Frances. She will compile feedback and send to sub-committee. • CLC will further discuss the recommendations at next CLC meeting. • A final draft will then be sent to the Steering Team for their review and approval.
5. Review of Complaint Resolution Plan	
	To be discussed at next meeting.
6. Round table discussion of future topics	
	Several outstanding items for upcoming agenda – ie. sponsorship funding , complaint resolution plan.
7. Meeting close out	
	Meeting close: 8:20pm. Next Meeting: October 21st, 6-8pm, New Ross Family Resource Centre
Minutes compiled by:	Mary-Frances Lynch
<p>Please review Minutes for errors and omissions, and advise compiler accordingly. NOTE: Closed items will be recorded for one additional meeting, and then removed.</p>	